

The Glendale Trust

SC 327627 Charity SCO 38741

www.theglendaletrust.org

Minutes of Directors Meeting

20th June 2015 – 2.00pm

Dunvegan Community Hall

Present: Sandra Powell (SP) Kevin Stockley (KS) Ian McLean (IM) Richard Powell (RP)

Also Present LDO Elgar Finlay (EF), Catriona MacPhee (CM).

Number	Subject	Action
1	<u>Apologies</u> : Karen Redfern, Jane Talbot, Raymond Coughlin, Jason Bold, Dominic Houlder.	
2	In Jane Talbot's absence Kevin Stockley was nominated to chair the meeting. Minutes from the previous meeting were read and approved.	
3	<u>LDO report</u> Meanish Pier Project. Held meeting with Pier group and discussed moving forward with project. EF organised a beach clean, including skip deliver for 1st of July 7:30pm. It was agreed we need to put a statement on the Trust website making clear that we are remaining neutral on the fish farm application and directing people to the Community Council. We also need to publish the feasibility study. It was agreed to release funds to	

allow remedial repairs to be done on the slip.

Housing Feasibility. Completed two options for financial model, to be discussed and agreed by board. It was agreed to publish the options to allow the community to comment.

Farmers Market Secured total of £15,000 in funds for pilot project. Group has now met and have organised quotes for digital design, stalls and advertised job.

Broadband NW Skye Met with CBS and are awaiting the final report due 1st week in July now. Completed draw down of funds for 1 stage invoice

Glendale Transport. Carried over.

Additional work Attended meeting Stirling for National lottery panel to develop national 5 year funding strategy.

Prepared for AGM

Secured funds from Highland Council for War memorial repair and commissioned lettering and cleaning work to be under taken.

Finance – Have completed VAT return, started update of all transactions over the year from October 14th so that all projects and finances can be easily tracked. Outline of the new cash book which Karen and I will be in control of is attached. This will be populated with all Trust transactions and invoices will be logged as and when required.

Training on the use of the cash book will be taking place next week in the accountant's office.

OSCR return is to be completed early next week and accounts have been sent to companies' house.

Borrodale SchoolFunding - major project development still on hold whilst we develop Growing Community Assets application Stage 2

Development funding application - application submitted to GCA on 1 June for £41,324 and revised down to £28,108 on 4 June, following feedback from GCA regarding non-allowable elements. A committee meeting is scheduled to take place on 23 June, whereby a decision will be made.

Architects - Jason has updated HRI and they are aware of the

	<p>latest funding developments and we are on hold until the drainage consultants can start work on re-designing an on site solution.</p> <p>Building Warrant Progress - On hold subject to drainage re-design</p> <p>Project Finance - Jason has provided a summary of overdue invoices which are being chased now. The Board approved payment of these invoices.</p> <p>Homecoming & Alumni Event - CIP has been updated and published to the Trusts' website. A draft event flyer has been designed and requires Board approval so we can start to drive awareness of the event locally.</p> <p>Occasional Licence Application - submitted for 18 July, awaiting decision</p> <p>Heritage & Culture Meeting - planned 25 June, Elgar co-ordinating James Oliver and other attendees and to delegate any further actions to Jason where required.</p>	
<p>4</p>	<p><u>IT Project</u></p> <p>Classes</p> <p>3 participants have completed the block of 5 absolute beginners classes. Classes in Windows 8, Online Shopping, and the use of ipads / ipods have been held. We are currently working through a block of five classes on social media.</p> <p>In order to meet the needs of all participants we are being as flexible as possible with regards to scheduling classes e.g. working through class materials on a one-to-one basis with people who would prefer to attend outwith the class times or class environment.</p> <p>Drop-in sessions</p> <p>Drop in sessions have continued to run alongside taught sessions. Again, many thanks to Kevin and Nikki for their continued help with drop in sessions. The one to one help which is offered at these sessions has been extremely beneficial to participants.</p> <p>Dunvegan Primary School</p> <p>We have completed a block of four 2 hour sessions with the</p>	

	<p>current cohort of Primary 7 pupils. At the schools request we have covered internet safety, file management, powerpoint, windows 8 and shortcuts. The pupils have each designed an internet safety poster. The posters have been sent to all police officers in Skye and Lochalsh who will vote on the best design. The winning pupil will receive an Amazon voucher prize for their efforts.</p> <p>Funding / The People's Health Trust</p> <p>The next instalment of funding has now been released and we have begun to purchase the additional equipment required.</p>	
5	<p>AOCB It was confirmed that all meetings are open to any members.</p> <p>We have had correspondence from a member regarding the finances of the Trust, which has been responded to and the member was also invited to attend a Director's meeting.</p>	
6	<p>Next meeting Monday 13th July 7.00pm Glendale Hall.</p>	