

The Glendale Trust  
SC 327627 Charity SCO 38741

[www.theglendaletrust.org](http://www.theglendaletrust.org)

**Minutes of Directors Meeting**

25<sup>th</sup> March 2016 – 3.00pm

Glendale Community Hall

Present: Ian McLean (IM), Kevin Stockley (KS), Richard Powell (RP) Raymond Coughlin (RC), Dominic Houlder (DH)

Also Present LDO Elgar Finlay (EF), Catriona Canning (CC)

Number	Subject	Action
1	<u>Apologies</u> : Jane Talbot, Sandra Powell, Karen Redfern, Jason Bold	
2	The minutes of the meeting on 4 <sup>th</sup> February 2016 were read and approved. Proposed IM, seconded RC.	
3	<p>LDO Report-</p> <p><b>Meanish Pier</b>- Decision due on fish farm 21<sup>st</sup> April 2016</p> <p><b>Borrodale</b> - Nearing completion of final submission final draft submitted to GCA for review. Aim to have review feedback completed and final applications ready for end of April.</p> <p><b>Farmers Market</b>- End of grant reporting needs to be completed and submitted, and planning for next year. Natalie Bayfield has expressed an interest in leading the project for this summer.</p> <p><b>Affordable Housing</b>- The SLF does not open until April 2016 formal notice of intention to apply has been submitted and depending on requirements.</p> <p>Need to contact estate lawyers for size and scale etc.</p> <p>Also need to confirm input from SCF</p> <p><b>Accounts</b> - All information passed to accountants and have been working to ensure everything is in order with a lot of feedback from the accountants all should be prepared in time for the AGM</p>	

	<p>Requires information from the Board for sign off</p> <p>LDO Claim was paid in full.</p> <p><b>Possible Scotland</b> - Booked for Glendale and is looking like April 2016 as the time for it to take place.</p>	
4	<p><u>IT Report</u></p> <p><b>Classes / Drop-In Sessions</b>  We are continuing to hold two drop in sessions a week. Wednesday's session is quieter, and tends to be better suited to those requiring one to one sessions in a quiet environment.</p> <p>We are still advertising one-to-one sessions which can be held at the hall or at home if preferred. Home visits continue to be very popular, enabling us to reach people who would not be willing / able to access sessions at the hall. Again, many thanks to Kevin and Nickie for their continued support.</p> <p>Spring Photo Scavenger Hunt scheduled for 26/3/16</p> <p><b>Dunvegan Primary School</b>  The dates for the school sessions have been set. Classes will take place at the hall on Friday mornings during April, May and June. Two extra classes have been requested in order to accommodate the number of children this year (12).</p> <p><b>PVG Scheme</b>  We require an Intermediary Body (Voluntary Groups East Sutherland) to process the applications. This means that we don't have to retain Disclosure Certificates and also enables volunteers to submit their forms / ID to SLCVO in Portree rather than send it to CRBS. There is a £3 charge for this service.</p> <p>In order to progress this the Trust must have a Recruitment of ex-offenders policy and a secure use, storage and handling of information policy.</p> <p>A named person is required to receive / store the information obtained.</p> <p><b>Funding / The People's Health Trust</b>  Our next report is due in at the end of this month, after which the fourth payment (£3225) will be made.  The final payment of £1612 will not be released until we have</p>	

	<p>submitted an evaluation of the project after the project end date in mid-September. (This will cover the final hall payment, not due until end Nov plus tutor salary and any final volunteer expenses.</p> <p>Total Reach to date: 37</p>	
5	A date was agreed for the interviews for the replacement LDO, interviews to be carried out by Kevin, Ian and Sandra.	
6	<p>AOCB- We need to collect forms to add extra signatories to the bank account.</p> <p>It was agreed that we would mention on the website our support for the protection of A&amp;E services at Portree Hospital.</p>	
7	Date of next meeting 30 <sup>th</sup> April at 4.00pm.	