

The Glendale Trust
SC 327627 Charity SCO 38741

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Minutes of Directors Meeting

17th October 2015 – 2.00pm

Glendale Community Hall

Present: Jane Talbot (JT), Ian McLean (IM), Kevin Stockley (KS), Richard Powell (RP).

Also Present LDO Elgar Finlay (EF), Catriona Canning (CC)

Number	Subject	Action
1	<u>Apologies</u> : Sandra Powell, Karen Redfern, Raymond Coughlin, Dominic Houlder, Jason Bold.	
2	The minutes of the meeting on 5 th September 2015 were read and approved. Proposed IM, seconded JT. JT and SP met with Jennifer from HIE, they are happy with what we are doing.	
3	<u>Meanish Pier Project.</u> Completed draw down and payment of consultant from CE for commercial planning work. Await Fish Farm planning application decision? <u>Housing Feasibility.</u> Updated Housing commercial plan, is again being reviewed by HSCHT with specific information regarding management to be completed. Considered adding land purchase for croft and education purposes to strengthen SLF application. Approached Husabost Estate and have been invited to meeting 21st October with Derek Flyn re Husabost and Crofting federation. HSCT felt additional educational and crofting in overall project would significantly increase the likelihood of success in application to SLF. <u>Heritage Project.</u> Tie in with Borrodale School CIP. We have been informed that due to repair work information at the archive	

<p>centre will be moved to Inverness for a short time.</p> <p><u>Farmers Market</u> Completing end of grant reports and final payments and claims. Agreed storage for equipment.</p> <p><u>Broadband NW Skye</u> Completed funding and project scope document for NSB funding application</p> <p><u>Glendale Transport</u>. Carried over.</p> <p>Additional work</p> <p>LDO contracts updated and in place.</p> <p>Completed HIE feedback survey on CAM project and Growth Planning.</p> <p>Secured £100 for Trust for report re Meanish Pier Project (to be included as a case study for community land Scotland).</p> <p>Finance – VAT report submitted.</p> <p>End of year accounts to be completed for end of October.</p> <p><u>Borrodale SchoolProject</u> Costings - QS (Torrance) have updated the project costings following the design meeting to £1.48M as of 31 August 2015.</p> <p>Elgar / Jean / Jason to meeting the design consortium on Oct 27th to hammer down specification / costs to make significant savings to position the project to funders.</p> <p>Funding - Jean & Jason took a conference call with multiple funding partners on Thursday 8th October 2015. The main topic was to view Jean's latest spreadsheet reports outlining the updated QS results and project costs to date. - The outcomes are as follows: 1. Financials - Jean to present the financial in a more digestible format, funders want absolute clarity about who is funding what part of the project e.g. hub, bunkhouse or schoolhouse. 2. Trust Management Structure - Funders want clear assurances which board members are involved with Borrodale and for them to form a sub-group. 3. Project bank account - funders have suggested a separate bank account be opened and that a treasurer is involved in the sub-group, working</p>	
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	<p>alongside the project team. 4. All funders remain wholly committed to trying to make the project work - they require the updated business plan and our draft GCA Stage 2 application to be submitted prior to making formal feedback. Target mid Nov. 5. Community Consultation - Key take out is how important all the work to date is to support our next stage GCA application. Jason is working towards a full community presentation to supplement the business plan, which documents all the trust has done from project conception to present including a report on the development grant we recently received..</p> <p>Architect / Progress - Issues surfacing within the design consortium, namely Aecom (previously URS) who are refusing to further the roads issue without additional money. They have also submitted a very high fee expectation for the completion works, £17k vs our expectations of £5k. We are liaising with HRI and trying to work out our next move, which may entail new engineers for the completion.</p> <p>It was agreed JT and JB will look into setting up a separate bank account for the school project. In addition a separate subcommittee will be set up for this project, members so far are IM, KS and Angela Finlay has also offered to help.</p>	
4	<p><u>IT Project</u></p> <ul style="list-style-type: none"> * Through October we have been running two drop in sessions per week, with attendees receiving one-to-one support and tuition in their chosen area. * The winter programme of classes will begin in November. * Again, many thanks to Kevin and Nickie for their continued help with drop in sessions. The one to one help which is offered at these sessions has been extremely beneficial to participants. * Home visits continue to be very beneficial to people who are unable to travel to attend classes. <p>Dunvegan Primary School</p> <ul style="list-style-type: none"> * Meeting to be arranged in winter term with Dolly re fitting the classes for P7 into the schools schedule. There are now 12 P7 pupils. It is anticipated that these sessions will take place next 	

	<p>spring.</p> <p>Funding / The People’s Health Trust</p> <ul style="list-style-type: none"> * The Health Trust were happy with the updated report provided in July. We have had no feedback on this, other than their agreement that we could reallocate some of the equipment budget to the purchase of three digital cameras and a projector. These items have now been purchased. * The mid project report has been submitted. * The sustainability of the project requires consideration in the next few months. Although volunteers are available to deliver sessions, funds will be required to maintain the broadband connection and venue hire. * Clarification is to be sought on the numbers of participants the Peoples Health Trust expect us to reach. It is stated in our objectives that this figure is 20. However, in the reporting document required by the trust two figures are used – 20 and 60. * The funders are visiting the project next week, where they will meet with some of the people the project has helped. * Total Reach to date: 31 	
5	<p>AOCB</p> <p>It was felt that it would benefit the community if we could persuade enough people to get involved and restart the Community Council. EF will send a mail to seek volunteers.</p> <p>IM to look at us using the noticeboards again.</p>	
6	<p>Next meeting Tuesday 17th November at 7.30pm in Glendale Hall.</p>	